## **Privacy Policy for Beacon Online Training and Coaching Academy Website**

Effective Date: [July 04, 2023]

At [Beacon Online Training and Coaching Academy], we are committed to protecting the privacy and confidentiality of the personal information collected from our users. This Privacy Policy outlines how we collect, use, disclose, and safeguard the personal information you provide to us through our website and during our training, consulting, and coaching services. Please read this policy carefully to understand our practices regarding your personal information.

1. Information We Collect:

We may collect various types of personal information from you, including but not limited to:

- Contact information (such as name, email address, phone number, and postal address)
- Professional information (such as job title, company name, and industry)
- Payment and billing information
- Information you provide through our contact forms, surveys, or when communicating with us
- 2. Use of Information:

We may use the personal information we collect for the following purposes:

- To provide and deliver our training, consulting, and coaching services
- To respond to your inquiries, requests, or questions
- To send you important notifications, updates, and promotional materials
- To process payments for our services
- To personalize and enhance your experience on our website
- To improve our products, services, and website functionality
- To comply with legal obligations and protect our rights
- 3. Sharing of Information:

- With our business partner and affiliates for marketing and promotional purposes, subject to your consent where required by applicable laws

- When required by law, regulation, legal process, or government request
- 4. Security Measures:

We take reasonable and appropriate measures to protect your personal information from unauthorized access, loss, misuse, alteration, or destruction. However, please note that no method of data transmission or storage is entirely secure. We cannot guarantee the absolute security of your personal information.

5. Cookies and Tracking Technologies:

Our website may use cookies and other tracking technologies to enhance your browsing experience, analyze website usage, and collect information about your interactions with our website. You can manage your cookie preferences through your web browser settings.

#### 6. Third-Party Links:

Our website may contain links to third-party websites or services. Please note that we are not responsible for the privacy practices of such third parties. We encourage you to read their privacy policies and terms of service when you leave our website.

### 7. Children's Privacy:

Our services are not directed at individuals under the age of 18. We do not knowingly collect personal information from children. If we become aware that we have inadvertently collected personal information from a child, we will promptly delete it from our records.

### 8. Your Choices and Rights:

You have certain rights regarding your personal information, including the right to access, update, and delete your information, as well as the right to object to certain processing activities. To exercise these rights, please contact us using the information provided in Section 10.

9. Changes to the Privacy Policy:

We reserve the right to modify this Privacy Policy at any time. Any updates will be posted on our website with the revised effective date. We encourage you to review this Privacy Policy periodically for any changes.

### 10. Contact Us:

If you have any questions, concerns, or requests regarding this Privacy Policy or our privacy practices, please contact us at [beaconacademy1954@gmail.com].

By using our website and engaging with our training, consulting, and coaching services, you acknowledge that you have read and understood

[Beacon Online Training and Coaching Academy]

# Contact Us

If you have any questions about this Privacy Policy you can contact us:

By email: <a href="mailto:beaconacademy1954@gmail.com">beaconacademy1954@gmail.com</a>

Source Used In Preparation of This Disclaimer: OpenAI. (2021). ChatGPT: Language Model. Retrieved from <u>https://openai.com</u>